

Today's Date



Deer Park Police Department Records Request



Instructions: Fill out the form completely. Indicate your relationship to the request. Juvenile records will not be released to anyone other than those allowed by State of Texas Statute. Read all sections.

Name of Person Requesting Records		Phone Number	Email Address	
Address		City	State	Zip Code

Requesting: Accident Report Police Report Audio/Video Records Background Check Other (Explain Below)

Date and Time of Incident (if known)	Location of Incident (as specific as possible)	Name(s) of Any Person Involved
Incident Number (if known)	Relation to Any Involved Party (you may be required to provide documentation)	

Specific Records Requested:	Requesting Records Certification (fee applies)
	<input type="radio"/> No. Do not certify (common) <input type="radio"/> Yes. Please certify (uncommon)

Notice to Requestor
 Some reports may be available online at <http://www.p2c.deerparktx.gov>.
 Requests must be made in writing and may be placed in person, via e-mail (policerecords@deerparktx.org), fax (281-479-4372) or mail.
 Your attorney may be able to subpoena confidential records.
 Cancellations of requests are requested in writing.
 There may be a charge associated with the production of your request.
 Please respond promptly to any attempts to contact you to prevent the delay or cancellation of your request.
 All requests are processed promptly. If processing the request will exceed the **10 days allotted by law**, you will be notified.
 If you are denied records, you have the right to request an opinion from the Office of the Attorney General.

Attorney General Ruling Request - By submitting your initials you acknowledge that you are accepting the records as is, with any redactions. You acknowledge that you are not requesting a ruling from the Attorney General's Office, and agree to cancel the portion of your request pertaining to any withheld records.

Signature

Date

FOR ADMINISTRATIVE USE ONLY - DO NOT WRITE BELOW THIS LINE

Date Received by Records	Date Records Released	Released By	Fee Charged
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Tracking Notes

Assigned To Time 5th/10th Day Log Number